

## Los Alamos Farmers Market 2017 Application

\_\_\_\_\_ This application must be submitted with all permits and insurance attached.  
Mail to: **Los Alamos Farmers Market, PO Box 173, El Rito, NM 87530**  
Or Cindy [talacook@windstream.net](mailto:talacook@windstream.net) or home 575-581-4651 cell 505-929-6579

\_\_\_\_\_ There is an application fee of \$25 when you apply.  
Make check payable to Los Alamos Farmers' Market. (This fee is non refundable.)

Deadline for application is April 13, 2017 if you are a repeat vendor.  
If we do not have your application by this date your space/spaces will not be held open for you. You may still apply at anytime if space is available.

If you are a new vendor you may still apply at anytime during the season. You will be notified of your acceptance or denial after your application has been reviewed.

Fees: 2017 outdoor season.

\$15 per 10x10 tent used for vending per market, and any space used outside your tents area you will be charged accordingly.

\$15 for a Chile roaster space per market, also you must have an ABC Fire Extinguisher and a fire blanket on hand at all times.

Yearly fee per tent is \$345, this is prepaid and due with application. (April 13, 2017 deadline and is nonrefundable.)

### Information for permits:

For Ungraded Eggs for application call 575-646-1616 or download permit from [www.nmda.nmsu.edu](http://www.nmda.nmsu.edu)

For Processing Home Based Foods processing information call Anita Roy food specialist at 505-454-2805 or [anita.roy@state.nm.us](mailto:anita.roy@state.nm.us)

For Nursery License contact NM Dept. of Ag. at 575-646-3207 or [www.nmda.nmsu.edu](http://www.nmda.nmsu.edu) to download permit.

For Organic Commodity Commission call 505-841-9070 or <http://nmocc.state.nm.us>

For Temporary Food Permit [www.nmenv.state.nm.us/fod/Food\\_Program/applications.html](http://www.nmenv.state.nm.us/fod/Food_Program/applications.html)

This is for the sale of any hot or ready to eat foods, including roasting green chile.

Call Mike Bencomo at 575-753-7256.

Market is from May 4<sup>th</sup> through October 26<sup>th</sup> every Thursday from 7am to 12:30.

\* A Farmers Market & Vendor Dispute Resolution Agreement must be signed and handed in with your application. If not your application will be considered incomplete.

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## Los Alamos Farmers' Market Rules & Regulations

**Reselling** will not be tolerated at the LAFM. **There will be no exceptions.** Any infractions will be viewed as deception and will result in permanent exclusion from the LAFM. (Please consult the market manager  
If there are any questions and you need clarification).

Farmers will only be allowed to sell produce grown & harvested by them in the northern New Mexico area from I-40 to the Colorado border. Any farmer or product outside this area must be approved on a case-by-case basis.

Only items listed on your crop plan may be sold at market. Farmers must notify the market manager of changes in their crop plan in writing before bringing any new crop to market. Management may ask a vendor to remove any item that is not listed on their crop plan. Farmers entering the market for the first time during the season may be required to withhold product if it is determined that there is too much of that product at the market on that day.

\*ALL VENDORS must agree to assist in the inspection of their farm or gardens. Failure to do so can result in suspension. Everyone will be inspected.

**Produce** offered at the market must be grown, cared for, and harvested by the local farmer. To assure our customers that they receive the highest quality fruits & vegetables, any overripe fruits or produce must be clearly marked and priced as such.

**Cider & Juices** can be sold by the producers of those fruits. Processors must use new containers. A copy of your processor's permit, liability insurance and label must be submitted with your application.

**Dried Fruits & Vegetables** can only be sold from the produce you have grown & harvested. A copy of your processor permit, liability insurance and label must be submitted with your application.

**Eggs** must be from your own fowl. Eggs must be washed and containers must be clean or new. Eggs must be kept cool and marked if not labeled "Ungraded". Also egg cartons must have your farm  
Information label attached.

**Honey & Bee Product** can only be extracted and bottled by the person owning and raising the bees.

Wax products must come from these bees only.

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**Dairy Product** : must be from your own stock. All items must meet State and Federal guidelines.

Label must be attached with your application along with your permits & insurance.

### **Jams & Jellies, Salsa, Dips and Mixes**

All these items must be made from fruits & vegetables you have grown or that come from a regional farmer. All these items must also be processed in a state-approved facility. Permits and insurance are required for these products and a label needs to be submitted for each product with your application.

**Baked Goods:** all of these items must be made from scratch, using local fruits and ingredients whenever possible. Items must be individually wrapped or covered. A copy of your processor's permit, liability insurance and label must be submitted with your application. ( Limit of 4 bakers per market and 1 fill-in baker )

**Meats:** Animals that you have raised from babies can be sold as meat.

Also customers have asked what your animals are fed. Please post in your booth. Copies of Permits/ Processing/ Insurance/and label must be submitted with your application.

### **Non-edible items**

Nursery plants, trees and flowers must be raised by the farmer. State license or permit must accompany your application. The market does have a nursery umbrella but you can be put on it if you do not have one or are not under another markets' umbrella. Sign-up is available in September for the following year's license. If interested, contact manager for more information.

No permit is needed for dried flower arrangements, wreaths or gourd arrangements. They must be either grown or gathered by the farmer.

### **Craft**

Weavings with some local yarns in them, Baskets you've woven, Pottery from clay that is hand dug, Birdhouse made of recycled materials, willow and branch furniture, all craft must be made and sold by the person selling them. All craft must be from local materials. (Limit 5 vendors when space is available at market only.)

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### **\*Please Read Carefully**

\*All sellers are required to fill out and read the market application before being allowed to sell at the market.

\* You are required to have a sign with your business information clearly displayed.

\*You must operate your booth/stand in a sanitary manner, keeping all products inside your booth.

\*You are also responsible for your trash disposal (dumpster) and leaving your area clean. If you leave any trash or produce in your area you will be given 1<sup>st</sup> time Verbal Warning, 2<sup>nd</sup> time a written warning and \$15 fine, and 3<sup>rd</sup> time you will be suspended for a market and a \$15 fine.

\*No harassing other vendors will be allowed, 1<sup>st</sup> offense verbal warning, 2<sup>nd</sup> written warning, and 3<sup>rd</sup> suspension for a market.

\*You must call or email when you are going to miss a Thursday once you are a regular vendor. If not a \$15 fine will be issued for the date you miss without calling. Home 575-581-4651, Cell 505-929-6579 or [talacook@windstream.net](mailto:talacook@windstream.net)

\*You must also notify the market manager of your last Thursday at market for the season either by email or phone. A fine of \$15 will be issued if you don't. 505-929-6579 or [talacook@windstream.net](mailto:talacook@windstream.net)

\* All regular vendors must be in the parking lot no later than 6:30 am if you are not in your space by that time, your space will be sold from 6:30-6:45. No autos allowed after 6:45.

\* All fines, dues, fees must be paid before you will be allowed to apply for the next season.

All off loading vendors must park in the justice parking lot across the street, leaving all surrounding parking available for customers, using the side closest to Central.

\*All sellers will abide by the manager's decision regarding parking and the enforcement of the rules & regulations.

Sellers who fail to abide by the market's rules & regulations may be excluded from selling at the Los Alamos Farmers' Market.

\* The use of human fertilizer on any product sold at the Los Alamos Farmers' Market is prohibited!

\* You must turn in seasonal income report due by November 9,2017 , if not you will not be able to apply for the next outdoor market season. This report is included in your application packet, so please hold on to it.

If you cannot find it please ask or call me for another.

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\* Also you must submit a Farmers Market & Vendor Dispute Resolution Agreement with your application, or your application will be considered incomplete and returned to you.

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Opening date May 4<sup>th</sup>  
Your estimated starting date\_\_\_\_\_

Name;\_\_\_\_\_
Farm name or business
name:\_\_\_\_\_
Mailing
address:\_\_\_\_\_
City\_\_\_\_\_ Zip\_\_\_\_\_ County\_\_\_\_\_
phone\_\_\_\_\_ cell\_\_\_\_\_
Email\_\_\_\_\_

Please complete the application and review the data sheet. List the crops and farm products that you plan to sell at the market this season. Please be as thorough as possible. Attach additional sheets if needed. Please send in all permits, licenses, and insurance copies with your completed application and agreement.

Application Statement:

I agree to A) abide by the Rules & Regulations of the Los Alamos Farmers' Market B) obtain any and all permits required by municipal, county or state agencies C) assist in any inspection of my farm by the Los Alamos Farmers' Market & County Extension Agency Service D) display a sign with my business name and farm information during market hours. I further understand that failure to abide by the market rules & regulations may result in a loss of vending space. I also agree not to hold the Los Alamos Farmers' Market or The County of Los Alamos responsible for any damages arising out of any sales from any of my products that are sold at market.

I am also responsible for all damages that may occur at my booth or within it. It is my responsibility to weigh down all tents or umbrellas and keep them safe from accidents.

All items for sale in your booth must be listed on your application.

Also note: NO RESELLING of any kind will be allowed.

Please sign below after you have read all of the Rules & Regulations.

Sign and date that you have read the above and agree to these terms.
name\_\_\_\_\_ date\_\_\_\_\_

How do you want to be notified of future meetings: Choose one

Email\_\_\_\_\_
Mailing
address\_\_\_\_\_
Phone\_\_\_\_\_





